

- **Introduction to the Data Protection Act**
- **Introduction to IT Security for Small Businesses**

FREE CAPACITY BUILDING WORKSHOPS FOR GLASGOW SME'S & SOCIAL ENTERPRISES

GRREC Temporary Visitors Centre | 425 Polmadie Road | Glasgow | G42 0PJ

Wednesday 18th November 2015

Part of the FTSE 250 Pennon Group, Viridor is Scotland's leading recycling, renewable energy and sustainable waste partner. Working with 96% of Scottish local authorities, public bodies and Scotland's leading businesses, Viridor operates a £100m Scottish network of advanced recycling infrastructure and is investing £500m to translate Scottish zero waste policy into practice.

Viridor is working with Glasgow City Council to design, build finance and operate a European class modern recycling and renewable energy centre to better manage the city's 200,000 tonnes of residual waste that until now would have gone to landfill. The £154m project will deliver a broad range of opportunities for small businesses and social enterprises including a commitment to support a programme of capacity building workshops.

1. Introduction to the Data Protection Act

Wednesday 18th November 2015 | 10:00 – 12:00hrs

- * What is the Data Protection Act?
- * What are the Guiding Principles?
- * What is Sensitive Data?
- * What areas to look at applying controls?
- * Where to find out more?

2. Introduction to IT Security for Small Businesses

Wednesday 18th November 2015 | 13:30 – 15:30hrs

- * What is information Security?
- * What are the risks?
- * Some basic good practices.
- * Where to find out more?

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Local business and enterprise